Eligibility Overview (E670)

Only organizations that meet specific standards of a qualified nonprofit organization or political committee (E670) and that have received specific authorization from the USPS may mail eligible matter at the Nonprofit Standard Mail rates. Except for mailings deposited under the plant-verified drop shipment program (P750), a separate authorization is required at each post office where Nonprofit rate mailings are deposited. Pieces mailed at the Nonprofit Standard Mail rates must meet the general standards for Standard Mail (A) (E612) and the standards specific to any other discount or rate claimed.

Authorized organization: organization is not organized for profit and none of its net income inures to the benefit of any private stockholder or individual. Types of organizations that may qualify (E670): religious, educational, scientific, philanthropic, agricultural, labor, veterans', fraternal, voting registration officials, and national and state political committees.

Ineligible nonprofit organizations: service, social, and hobby clubs; citizens' and civic improvement associations; state, county, and municipal governments generally not eligible.

Restrictions: Nonprofit rates not permitted for mailing promotional material for credit cards, insurance policies, and travel programs. Authorized organizations may not let any other person or organization use their authorizations to mail at Nonprofit Standard Mail rates.

Cooperative mailings: mailable at Nonprofit Standard Mail rates only if each cooperating organization is individually authorized to mail at Nonprofit Standard Mail rates where the mailing is deposited.

Authorizations: Form 3624 required at post office where mail deposited; Form 3623 required for each additional mailing office.

Rates and Fees (R600)

Nonprofit Standard Mail

- Letter-size minimum per piece

  Nonautomation

Basic	$0.132
3/5	0.114

  Automation

Basic	$0.099
3-Digit	0.095
5-Digit	0.082

- Nonletter-size minimum per piece

  Nonautomation

Basic	$0.195
3/5	0.149

  Automation

Basic	$0.171
3/5	0.125

Nonprofit Enhanced Carrier Route

- Letter-size minimum per piece

  Nonautomation

Basic	$0.087
High Density	0.081
Saturation	0.075

  Automation

Basic	$0.079

- Nonletter-size minimum per piece

Basic	$0.107
High Density	0.100
Saturation	0.094

Other rates and discounts available. Annual bulk mailing fee $85.00. Destination rate eligibility: standards in E651.

Addressing (A010)

Name and return address on outside of mailpiece; pseudonyms or bogus names of persons or organizations prohibited (E670.6).

Characteristics and Content (C600)

Same as Standard Mail (A) generally; some restrictions on promotional material (E670).

Mail Preparation and Sortation (M600)

Marking: "Nonprofit Organization" (or "Nonprofit" or "Nonprofit Org.").

Postage statement: Form 3602-PN (meter or precanceled stamp) or Form 3602-N (permit imprint), as applicable.

Identification: name of authorized nonprofit organization.

Postage and Payment Methods (P600)

Method: precanceled stamp (P023), meter (P030), or permit imprint (P040); applicable conditions and restrictions.

Special Services (S900)

May not use registry, insurance, special delivery, special handling, certified, return receipt for merchandise, and COD services (E612.4.1).

This guide is an overview only. For the specific DMM standards applicable to this category of mail, consult the DMM sections referenced above and the general sections within each DMM module.

No mail preparation graphic.